**Contractor Interview Form**

Contactor name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_Lead Source: \_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specialized Field (GC, Plumber, Electrician, Roofer, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Insurance and Experience**

Are you licensed and insured: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What type of insurance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How much coverage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License updated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long done you been doing business in the area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long running own crew: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many guys on crew full time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current Projects and Bidding**

How many projects do you have going on right now: \_\_\_\_\_\_\_

In the past 12 months: \_\_\_\_\_\_\_

How many jobs do you typically handle at once: \_\_\_\_\_\_\_

Can I see the work on one or two recent jobs: \_\_\_\_\_\_\_

How do you usually bid out your work: \_\_\_\_\_\_\_\_\_

Materials and Labour charged together or separate in your bids: \_\_\_\_\_\_\_\_

Do you give written warrantees for your work: \_\_\_\_\_\_\_\_

How long of a warrantee: \_\_\_\_\_\_\_\_

Do you use subcontractors: \_\_\_\_\_\_\_\_\_\_\_

Are they licensed and insured: \_\_\_\_\_\_\_\_\_\_

Who is your electrician: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Who is your plumber: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you belong to the Better Business Bureau or local Chamber of Commerce: \_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have any certificates/licenses regarding the skills you have: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever-declared bankruptcy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How often do you communicate with your clients during a job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you clean the job site daily: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have a problem with signing a lien waivers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References**

**Reference #1**

Would you recommend this contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Would you use again: \_\_\_\_\_\_\_\_\_\_

Were you happy with the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was the job completed on time: \_\_\_\_\_\_\_\_\_\_\_\_\_

Did the contractor keep you informed of the status of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were there any unexpected expenses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the workers clean up during the job and at the end of the job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May I set up a time to visit your home to see the contractor’s actual work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the address:

**Reference #2**

Would you recommend this contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Would you use again: \_\_\_\_\_\_\_\_\_\_

Were you happy with the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was the job completed on time: \_\_\_\_\_\_\_\_\_\_\_\_\_

Did the contractor keep you informed of the status of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were there any unexpected expenses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the workers clean up during the job and at the end of the job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May I set up a time to visit your home to see the contractor’s actual work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the address:

**Reference #3**

Would you recommend this contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Would you use again: \_\_\_\_\_\_\_\_\_\_

Were you happy with the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was the job completed on time: \_\_\_\_\_\_\_\_\_\_\_\_\_

Did the contractor keep you informed of the status of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were there any unexpected expenses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the workers clean up during the job and at the end of the job: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May I set up a time to visit your home to see the contractor’s actual work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is the address: